
NORTH SHORE MANAGEMENT BOARD

Wednesday, January 19th, 2022 6:00 PM

Zoom

Agenda

- I. **Welcome and Introductions**
 - a. **Welcome**
 - b. **Approval of Agenda**

- II. **Committee Business**
 - a. **Approval of the October 6, 2021 Meeting Minutes**
 - b. **Resolution: ARDC staffing invoice from October 1st, 2021 to December 31st, 2021.**
 - c. **Entity Invoice Update**

- III. **Shoreland Zoning Brief Presentation and Disucssion-*Special Guest Matt Bauman, AICP, CFM Floodplain and Shoreland Planner***

- IV. **Erosion Hazard Zone Layer Project-*Brief Update and discussion***

- V. **Technical Advisory Committee Update- *General Discussion***
 - a. *Phase I Training Opportunity Report*

- VI. **Short Term Rentals- *Brief Discussion***

- VII. **Other Business**
 - a. **Gitchi-Gami Trail Association Update**
 - b. **North Shore Scenic Drive Council Update**
 - c. **Other Updates as Identified**

- VIII. **Upcoming NSMB Meeting Time and Location**

- IX. **Adjourn**

North Shore Management Board

Wednesday, October 6th, 2021-6:00 PM

Zoom

Meeting Minutes

Board Members			
Attendee	Representing	Absentees	Representing
Chuck Voss	Silver Creek Township	Patrick Boyle	St. Louis County
Tim Anderson	City of Beaver Bay	Kelly Swearingin	Grand Marais
Rich Sve	Lake County		
Wade LeBlanc	City of Silver Bay		
Robert Svaleson	Cook County		
Derek Passe	City of Two Harbors		
Penelope Morton	Duluth Township		
Margaret Walkins	Grand Portage		
Technical Advisors			
Christine McCarthy	Lake County		
Tim Nelson	Cook County		
Tara Solem	Lake County SWCD		
Jenn Sterbenz	City of Two Harbors		
Staff			
Justin Otsea	ARDC		

I. Welcome and Introductions

- a. The meeting was called to order at 6:02 PM by Chair Rich Sve.
- b. **Motion to approve the agenda** was made by LeBlanc/Morton; passed unanimously.

II. Committee Business

- a. **Motion to approve July 7th, 2021 minutes** by T. Anderson/Voss; passed unanimously.
- b. **Motion to approve Resolution for ARDC Staffing invoice from July 1st, 2021 to September 30th, 2021** by Svaleson/LeBlanc; passed unanimously.
- c. **Motion to approve Resolution for ARDC to send out Invoices to Member Entities** by Morton/Voss; passed unanimously.

III. **Technical Advisory Committee**-Christine McCarthy and Otsea provided an update from the recently formed Technical Advisory Committee (TAC) who had met on September 30th. Otsea noted that he and Charlie will be working together to put together an interactive training webinar for staff and the Phase One tool developed during the Coastal Erosion Hazard Mapping project. The recorded training opportunity would be open to staff or NSMB members, will be held on zoom, and expected to be sometime in mid-October. The Lake and Cook SWCD's had identified additional funds available and will compensate ARDC/NSMB staff to complete the training.

Project compliance and follow up discussion topic was also held at the TAC level. Currently, there is no mechanism to evaluate effectiveness once a project is complete, partners wanted to explore ideas for a system of following up and evaluating shoreline related improvement projects. Discussion followed, summarized here: Currently SWCD's have planting plans which require follow up, but there's no conditions or follow up to measure effectiveness. Vegetation cost shares with the SWCD's can be a great place to start, what do we do if the project isn't working is a big question to answer, seemingly a lot of projects happening w/o engineers. A potential solution is: Once project is done, if done by engineer, be certified by him that it was installed as described and include. 1, 5, 10 years follow ups. Up to the project owner if it fails or not, some locations with questionable projects identified and potential follow up considered. The TAC will continue to discuss the item and may seek additional feedback from the NSMB at a future meeting.

IV. **Erosion Hazard Zone Layer Project**-Otsea updated the Board that ARDC had just received and signed the grant agreement as of September 20th. Currently, we are working with UMD to finalize their subcontract language and begin the work. Otsea asked about the upcoming One Watershed One Plan implementation distribution process was. Tara informed him the application process is just getting underway and would connect with him after the meeting for further information. Otsea noted the solicitation could be a great opportunity to secure matching funds for the Coastal Program grant supporting the update.

V. **New Logo Options and Web Presence**- Otsea outlined that recently his coworker Russell Habermann drafted 4 new options of potential new logos for the Board based on feedback from the past discussion. After describing what goes into a good logo, he proceeded to showcase each of the designs. After discussion from all attendees, a new logo was selected.

- a. **Motion to approve option 2B as the new Logo to send out Invoices to Member Entities** by Tim Anderson/Svaleson; passed unanimously.

VI. **Short Term Rental**- Tim Anderson noted they changed their permit process to an Interim permit. Consideration of a google drive shared access point for resources and various ordinances, and the topic was deemed to for consideration by the Board moving ahead.

VII. Other Business

Gitchi-Gami Trail Association Update-*Provided by Executive Director Michelle Pierson*

- The Grand Marais to Cut Face segment is open. The late summer rain brought some attention to some areas of erosion, and DNR and KGM (the contractor) are working to fix this. Some of this is due to lack of rain and the grass seed mix applied did not sprout. DNR is reseeding, also. Hoping for consistent moisture to help this newly applied seed take off. The trail is still tricky to access from Grand Marais with the Hwy 61 project, but when that is completed, this is going to be an amazing amenity to residents of and visitors to Grand Marais!

- The DNR was hoping to hold a ribbon cutting event for the new trail segment this month, but recent state guidance has made them decide to push that back to next spring. No date as of now. The GGTA will support the event.

- Many of you may have noticed the trail segment extension in Tofte is under construction now. There has been some impact to NSSD motorists as it has required some lane closures (bringing traffic to one lane, with use of temporary semaphores). Northland Construction is the contractor and work is anticipated to be completed by November 1st on this first phase of closing the Tofte gap.

- The DNR has opened a solicitation for design/engineering and contract administration for the first phase of the Lutsen project. Bids were due by September 28th.

-The Minnesota Senate Capital Investment Tour was in the region in mid-September and stopped by Split Rock Lighthouse State Park. The GGTA was able to present about 4 projects we are seeking funding for, dedicated to trail projects. See attached info sheet for the particulars.

- The Minnesota House Capital Investment Tour will be in the region that will feature a stop at Tettegouche. The bonding committee members will be hearing about dedicated requests for GGST trail projects including phases in Tofte, Lutsen, Two Harbors to Flood Bay, and Silver Bay to Tettegouche on Wednesday, October 6, 2021.

-As an aside, the process for Transportation Alternatives and Safe Routes to School Funding Solicitation is now open. Learn more here:

https://nemnatp.org/?fbclid=IwAR0uXA6HN2X5_hgzJE2DUKbvWjS8cngEH11ID_laRz5UoIXFDJMF4KCzgnQ

- ❑ **North Shore Scenic Drive Council Update**- Justin provided a brief update including
 - a. French River Interpretive Panels are completed, just awaiting install, expected to not be completed until spring, however wayside is open.
 - b. Two Harbors reconstruction planning and London Road resurfacing planning projects have begun and have NSSDC representation.
 - c. Consideration of Regional Recreation workshop to help foster collaboration.
 - d. History Hikes project will seek partnership with Lake Superior North Shore Education and Outreach efforts from Hamline who are starting interpretive implementation throughout the shore. Otsea will send examples after meeting.

IV. Next meeting and in person discussion-The next meeting of the North Shore Management Board would be scheduled for 6:00 p.m. on a date to be determined by doodle poll, likely in January, held via Zoom.

V. **Adjourn**-There being no additional business, **a motion to adjourn was made by Voss/Morton**; passed unanimously and the meeting was adjourned.

ATTEST:

Rich Sve, Chair

Justin Otsea, Recording Secretary

INVOICE #5226
Element #170027-02

To: North Shore Management Board
221 W. First Street
Duluth, MN 55802

Date: 12.31.21

For: Staffing Services from October 1, 2021 to December 31, 2021

Installment 2 of 4

Total Amount Due: \$3,625.00

Please make checks payable to: Arrowhead Regional Development Commission
221 West First Street
Duluth, MN 55802

Please reference the Invoice #5226

Project Updates:

- Finalize New logo
- Prepare materials in advance of Quarter 2 Meeting (set for January 19th)
- Integrate logo into web presence.
- Chaos Meeting attendance on November 9th, 2021
- Conduct Coastal Erosion Phase One Tool Staff Interactive Training Session December 14th, 2021.
- Review of Variance, Conditional Use, and Interim Use applications as necessary.

Contract Details to date:

Contracted Amount:	AR #	Date	\$
Contracted Amount:			14,500.00
Element: 170027-01	5152	9.30.21	\$ 3,625.00
Element: 170027-02	5226	12.31.21	\$ 3,625.00
Element: 170027-03		3.30.22	
Element: 170027-04		6.30.22	
Remaining on Contract			\$ 7,250.00

Thank you. Any questions please contact Barb Peterson - bpeterson@ardc.org or 218.529.7541



North Shore Management Board

Resolution

Authorizing payment to the Arrowhead Regional Development Commission for Staffing services from October 1, 2021 through December 31, 2021

WHEREAS, North Shore Management Board is an authorized Joint Powers Board between the zoning authorities on Minnesota's North Shore of Lake Superior; and

WHEREAS, the Arrowhead Regional Development Commission (ARDC) is the fiscal agent for the North Shore Management Board; and

WHEREAS, the NSMB has contracted with ARDC for staffing services from July 1, 2021 to June 30, 2022; and

WHEREAS, ARDC has provided those services to the North Shore Management Board;

THEREFORE BE IT RESOLVED, the North Shore Management Board authorizes the payment to the Arrowhead Regional Development Commission in the amount of \$3,625.00 for staffing services for the invoice period of *October 1st, 2021 through December 31st, 2021*.

ATTEST:

NSMB Officer

1/19/22

Date

Recording Secretary

1/19/22

Date

