
NORTH SHORE MANAGEMENT BOARD

Wednesday, August 16th, 2023 6:00 PM

Silver Bay City Hall / Zoom

Agenda

- I. **Welcome and Introductions**
 - a. Welcome
 - b. Approval of August 16th, 2023 Agenda
- II. **Presentation- Bayfield County Coastal Erosion Mapping- *Special Guest Scott Galetka Land Records Administrator Bayfield County***
- III. **Committee Business**
 - a. Approval of the May 10th, 2023 Meeting Minutes
 - b. Resolution: ARDC staffing invoice from April 1st, 2023 to June 31st, 2023.
 - c. Resolution: ARDC Staffing Contract Fiscal Year 2024
- IV. **Erosion Hazard Zone Layer Project- *Focused Discussion on next steps***
- V. **NSMB Review Procedures – *Brief discussion***
- VI. **Short Term Rentals- *Brief Discussion***
- VII. **Other Business**
 - a. Gitchi-Gami Trail Association Update
 - b. North Shore Scenic Drive Council Update
 - c. Superior Hiking Trail Planning Update
 - d. Other Updates as Identified
- VIII. **Upcoming NSMB Meeting Time and Location**
- IX. **Adjourn**

North Shore Management Board

Silver Bay City Hall / Zoom
Wednesday, May 10, 2023-6:00 PM
Zoom

Board Members			
Attendee	Representing	Absentees	Representing
Chuck Voss	Silver Creek Township	Patrick Boyle	St. Louis County
Rich Sve	Lake County	Deb White	Cook County
Lew Conner	City of Two Harbors	Tracy Benson	Grand Marais
Penelope Morton	Duluth Township	Tim Anderson	City of Beaver Bay
Margaret Watkins	Grand Portage		
Wade LeBlanc	City of Silver Bay		
Technical Advisors			
Neva Maxwell	Cook County		
Christine McCarthy	Lake County		
Staff			
Justin Otsea	ARDC		

I. Welcome and Introductions

- a. The meeting was called to order at 6:05 PM by Chair Chuck Voss.
- b. **Motion to approve the agenda** was made by Voss/LeBlanc; passed unanimously.

II. Committee Business

- a. **Motion to approve February 15, 2023 minutes** by LeBlanc/Watkins; passed unanimously.
- b. **Motion to approve Resolution for ARDC Staffing invoice from January 1st, 2023 to March 31st, 2023** by Voss/LeBlanc; passed unanimously

IV. **Erosion Hazard Zone Layer Project**- Justin Otsea gave a brief presentation on the background of the project and how we got here today. He intended to frame larger discussion about tying the data directly to regulatory ordinance OR perhaps more of an informational route which could even include model ordinance language 'recommended' by the Board but not required. He facilitated a discussion with meeting attendees to garner feedback on the next steps for the project.

Discussion has been summarized here: Concerns on the existing erosion hazard areas in existence and the need to ground truth the data, desire to look at setbacks across the whole shoreline and not just transect by transect to help protect shorelines and water quality, finding some metric that can be ground truthed and likely scored 'parcel by parcel', how do we determine hazard areas, potentially incorporating some sort of 'erosion score' to each parcel

that would then trigger individual review as each is developed to then allow for mitigation/restoration plans, erosion score could trigger different levels of review/mitigation, concerns on the DSAS results and accuracy, desire to base the data on Lidar and not aerial photography, could make a difference between a regulatory tool for assessment, and not necessarily tie the data directly to the setbacks, considerations to the existing hazard areas, and incorporating some level of engineering sign offs for development within the erosion areas. Justin thanked the NSMB for their input and would utilize it for next steps with the project.

V. **Brownfields-** Justin gave a presentation highlighting a Brownfield Assessment Coalition Grant opportunity that ARDC has available for communities within the region. The grant seeks to partner with property owners (public or private) to help alleviate environmental study concerns for parcels that are either contaminated or have the perception of being contaminated from historical uses. Eligible projects include a Phase I or Phase II Environmental Study for the parcel, small area planning, market research, a plan for how to clean up or restore buildings, among others. If any NSMB members are interested, please feel free to contact Justin for more information.

VI. **Short Term Rental-** Justin referenced the google drive link he created to store all local short term rental ordinances as a resource for the NSMB. Its been placed below:

https://drive.google.com/drive/folders/1PPs4zqn_5L3W1Bo1LYT6YeMQoGGcZjw?usp=sharing

Lake County –Adopted new ordinance yesterday, instead of 4% cap has been lowered to 3% was the one change from the recommendations.

Other Business

Gitchi-Gami Trail Association Update-*Provided by Executive Director Michelle Pierson-* The -\$4M for four trail projects (Support for Lutsen segment, Closing gap in Tofte, Silver Bay-Tettegouche Design & Engineering, and Support for Two Harbors-Flood Bay segments) is in the MN State House Capital Investments bill. Senate has not yet taken up the bonding bill.

-\$1.2M for the Two Harbors to Flood Bay segment is included in the DNR's request for LCCMR funds. This needs to be approved by the legislature and will support this project. The Two Harbors project will need to be phased with the first mile constructed from near RJ Houle Visitors Center to Superior Shores Road intersection in 2024. There are \$610,000 in federal Transportation Alternatives funds tied to this project.

-The DNR applied for funds for the Two Harbors trail segment through the Scenic Byways grant program, also. No news on results of that application yet.

-DNR has a contract with KGM for the Ski Hill Road to Arrowhead Electric segment of Lutsen trail. KGM has cleared trees along the corridor in anticipation of construction beginning this spring.

-The DNR applied for funds through Federal Transportation Alternatives funding for a 2nd phase in Lutsen from Arrowhead electric, over the creek to the north east, and to connect to the intersection with Steam Engine Road. Entities will learn in mid-April if applications were awarded.

-The GGTA has received a Habitat Restoration Grant that will involve working with two Grand Marais school groups to re-seed portions of the Gitchi-Gami corridor with native seed mix this spring. The drought of 2021 and heavy spring melt/rain in 2022 resulted in lack of uptake of plantings when the trail was put in that has led to erosion issues. A bike safety/education/biking field trip to the trail to plant seeds is being planned for May 11th with Cook Co. Public school 5th and 6th graders. If anyone wants to volunteer for this day, please get in touch with Michelle! So wonderful to connect students to the trail, learn about the geography and erosion issues, learn bike and trail safety and etiquette and help foster land stewardship!

-The GGTA will hold it's 23rd Annual North Shore Bike ride on August 19th, 2023.

North Shore Scenic Drive Council Update- CEC support for possible cedar matt project, kiosks, and community connection, refining work plan and refocusing on accessibility, and other projects.

Superior Hiking Trail-Another note the Superior Hiking Trail's first Master Planning Process has officially kicked off and is underway. Expect additional updates on the project in the future.

VII Next meeting and in person discussion-The next meeting of the North Shore Management Board would be scheduled for 6:00 p.m. on a date to be determined by doodle poll, likely in July or August, held hybrid at Tettegouche or other locations, including the Silver Bay or Beaver Bay City Halls, as well as Zoom.

VIII Adjourn-There being no additional business, a **motion to adjourn** was made by Sve/LeBlanc.; passed unanimously and the meeting was adjourned.

ATTEST:

Chuck Voss, Chair

Justin Otsea, Recording Secretary

INVOICE #
Element #170028-04

To: North Shore Management Board
221 W. First Street
Duluth, MN 55802

Date: June 30, 2023

For: Staffing Services from April 1, 2023 to June 30, 2023

Installment 4 of 4

Total Amount Due: \$3,625.00

Please make checks payable to: Arrowhead Regional Development Commission
221 West First Street
Duluth, MN 55802

(Please reference the Invoice # 5678)

Project Updates:



Contract Details to date:

Contracted Amount:	Invoice #	Date	\$
14,500.00			14,500.00
Element: 170028-01	5435	9.30.22	\$ 3,625.00
Element: 170028-02	5563	12.31.22	\$ 3,625.00
Element: 170028-03	5592	3.30.23	\$ 3,625.00
Element: 170028-04	5678	6.30.23	\$ 3,625.00
Remaining on Contract			\$ -

Thank you. Any questions please contact Michelle Pierson - mperson@ardc.org or 218.529.7535



North Shore Management Board

Resolution

Authorizing payment to the Arrowhead Regional Development Commission for Staffing services from April 1st, 2023 through June 30th, 2023

WHEREAS, North Shore Management Board is an authorized Joint Powers Board between the zoning authorities on Minnesota's North Shore of Lake Superior; and

WHEREAS, the Arrowhead Regional Development Commission (ARDC) is the fiscal agent for the North Shore Management Board; and

WHEREAS, the NSMB has contracted with ARDC for staffing services from July 1, 2022 to June 30, 2023; and

WHEREAS, ARDC has provided those services to the North Shore Management Board;

THEREFORE BE IT RESOLVED, the North Shore Management Board authorizes the payment to the Arrowhead Regional Development Commission in the amount of \$3,625.00 for staffing services for the invoice period of *April 1st, 2023 through June 30th, 2023*.

ATTEST:

NSMB Officer

8/16/23

Date

Recording Secretary

8/16/22

Date





North Shore Management Board

Resolution

Authorizing NSMB to enter into a contract with the Arrowhead Regional Development Commission (ARDC) to staff the Board in Fiscal Year 2024

Whereas, the North Shore Management Board (NSMB) is a Joint Powers Board of all of the zoning entities on Minnesota's North Shore of Lake Superior; and

Whereas, the entities of the North Shore Management Board agree to provide local funds to the North Shore Management Board in the amount \$14,500 in FY 2024; and

Whereas, the amount of \$15,750.00 is available in the North Shore Management Board budget for staffing when including local ARDC match; and

Whereas, ARDC serves as planning staff to the North Shore Management Board and has the ability to continue to do so.

Now, therefore be it resolved, that the North Shore Management Board authorizes its Officer to sign a contract agreement with ARDC for \$14,500.00 to staff the North Shore Management Board in FY 2024.

ATTEST:

Officer

8/16/2023

Date

Recording Secretary

8/16/2023

Date

