



## AGENDA

**North Shore Management Board**  
**Wednesday, May 7, 2025, 10:00 AM – 12:00 PM**  
**Two Harbors City Hall Council Chambers**  
**522 1st Avenue, Two Harbors**

1. **CALL TO ORDER – ROLL CALL & AGENDA REVIEW:** *Wade LeBlanc, Chair*
2. **CONSENT AGENDA for approval of the following:** *Wade LeBlanc, Chair*
  - North Shore Management Board Meeting Minutes, October 30, 2024
  - North Shore Management Board Meeting Minutes, March 5, 2025
  - North Shore Management Board Meeting Agenda, May 7, 2025
3. **RESOLUTION:** Authorizing payment to the Arrowhead Regional Development Commission for Staffing services from October 1st, 2024 through December 31st, 2024 (*LeBlanc*)
4. **RESOLUTION:** Authorizing payment to the Arrowhead Regional Development Commission for Staffing services from January 1st, 2025 through March 31st, 2025 (*LeBlanc*)
5. **NSMB Organizational Structure:** *Wade LeBlanc, Chair*
  - Alternates for Board members
  - Quorum
  - Open Meeting Law
  - Joint Powers Agreement between LGU
  - MOU between NSMB and DNR
  - Regulatory Authority
6. **Funding Revenue and Expenditure FY25:** *Lynelle Hanson, staff*
  - NSMB
7. **Discussion Item:** *Wade LeBlanc, Chair*
  - Reviewing Due Structure
8. **Discussion/Action Item:** *Wade LeBlanc, Chair*
  - FY26 Contract with ARDC
  - **RESOLUTION:** Authorizing North Shore Management Board to enter into a contract with the Arrowhead Regional Development Commission (ARDC) to staff the Board (*LeBlanc*)



## **AGENDA**

### **9. NORTH SHORE MANAGEMENT PLAN UPDATE – TAC members, staff**

- Development Shoreland Management Standards recap
- Shoreland Management Standard review: Erosion Hazard Zone
- Next steps

### **10. OTHER BUSINESS: Wade LeBlanc, Chair**

- Gitchi-Gami Trail Association Update
- North Shore Scenic Drive Council Update
- Superior Hiking Trail Update
- Other updates as identified

### **11. FUTURE AGENDA TOPICS AND DISCUSSIONS: Wade LeBlanc, Chair**

- Land Use Application Review
- Letters of Support

### **12. APPRISE FROM BOARD MEMBERS &/OR GUESTS**

### **13. UPCOMING MEETINGS**

- FY26 1<sup>st</sup> Qtr (July-August), Grand Marais
- FY26 2<sup>nd</sup> Qtr (October-December), Silver Bay
- FY 26 3<sup>rd</sup> Qtr (January-March), Duluth Township
- FY26 4<sup>th</sup> Qtr (April-June), Two Harbors

### **14. ADJOURN**



## AGENDA

If you are unable to attend in person, but will be attending virtually, please join the meeting via the following Zoom link.

**Board Members who choose to attend virtually:** To be a part of the quorum of this Board meeting, and to comply with Open Meeting law, you will need to provide your exact publicly accessible location to staff ([lhanson@ardc.org](mailto:lhanson@ardc.org)) for posting **by April 30<sup>th</sup>**.

To Join Meeting via Zoom

<https://us06web.zoom.us/j/81322938585?pwd=PcYj8x4sidDsFIFZtCvdD7lWoJBI7s.1>

Meeting ID: 813 2293 8585

Passcode: 877360

Phone: 312 626 6799

**Board Members who choose to attend virtually:** To be a part of the quorum of this Board meeting, and to comply with Open Meeting law, you will need to provide your exact publicly accessible location to staff ([lhanson@ardc.org](mailto:lhanson@ardc.org)) for posting **by April 30<sup>th</sup>**. If staff does not receive this information for posting, you will not be able to vote at this meeting.

**North Shore Management Board**  
**Wednesday, October 30, 2024, 6:00 PM – 8:00 PM**  
**Silver Bay City Hall / Zoom**  
**City Hall 7 Davis Drive, Silver Bay**

**Minute notes:**

**1. CALL TO ORDER – ROLL CALL & AGENDA REVIEW – Wade LeBlanc, Chair**

| Member name Representing |         |                        | Attendance | Technical Advisors Present |          |            |
|--------------------------|---------|------------------------|------------|----------------------------|----------|------------|
|                          |         |                        | 10/30/2024 |                            |          |            |
| Wade                     | LeBlanc | City, Silver Bay       | present    | Clinton                    | Little   | MNDNR      |
| Kristy                   | Gregory | City, Beaver Bay       | absent     | Neva                       | Maxwell  | Cook Co    |
| Tracy                    | Benson  | City, Grand Marais     | absent     | Christine                  | McCarthy | Lake Co    |
| Lew                      | Conner  | City, Two Harbors      | present    | Tara                       | Solem    | Lake SWCD  |
| Deb                      | White   | County, Cook           | present    | Dani                       | Braund   | MNDNR      |
| Rich                     | Sve     | County, Lake           | present    | Carson                     | Polomis  | ARDC       |
| Patrick                  | Boyle   | County, St. Louis      | absent     | <b>Guests</b>              |          |            |
| Jim                      | Ward    | Township, Duluth       | absent     | Kitty                      | Mayo     | Media      |
| Chuck                    | Voss    | Township, Silver Creek | present    | Carolyn                    | Hudyma   | Citizen    |
| Margaret                 | Watkins | Tribal, Grand Portage  | present    | Barb                       | Omarzu   | TH Council |
|                          |         |                        |            | Travis                     | Houle    | ARDC       |
|                          |         |                        |            | <b>Staff</b>               |          |            |
|                          |         |                        |            | Lynelle                    | Hanson   | ARDC       |

**2. CONSENT AGENDA for approval of the following**

- North Shore Management Board Meeting Minutes, August 26, 2024
  - i. A motion to approve the minutes of the August 26, 2024 meeting.
    - Motion: Chuck Voss
    - Second: Rich Sve

**3. RESOLUTION:** Authorizing payment to the Arrowhead Regional Development Commission (ARDC) for Staffing services from July 1st, 2024 through September 30th, 2024 (*LeBlanc*)

- i. A motion to authorize payment to ARDC for staffing services from July 1, 2024 to September 30, 2024.
  - Motion: Rich Sve
  - Second: Chuck Voss

**4. NSMB Membership:** *Wade LeBlanc, Chair*

- Representative from Two Harbors
  1. Barb Omarzu, Two Harbors City Council introduced Lew Connor, Two Harbors Mayor, to the group as the City of Two Harbors representative to the NSMB

- Soil and Water Conservation District Board Supervisors
  1. Membership to the NSMB by representatives of the SWCD Supervisors to was discussed and denied.

## 5. **NORTH SHORE MANAGEMENT PLAN UPDATE** – *Lynelle Hanson*

- Update on MLSCP Extension
  - i. The funding for the potential extension was received.
  - ii. A motion to approve sending a letter to Minnesota Lake Superior Coastal Program to extend the North Shore Management Plan update grant.
    - Motion: Chuck Voss
    - Second: Margeret Watkins
  - iii. A letter to MLSCP was signed by Chair LeBlanc and will be sent by staff.
- Minnesota Rules
  - Discussion regarding the need to revise the Minnesota Rules language with respect to the NSMP ensued. The question, “Is a change needed?” will be submitted to the county attorneys.
- Continue Plan Review
  - i. Discussion regarding the 46 Action and the inclusion of these in a management plan. This discussion lead to information sharing regarding the One Watershed, One Plan (1W1P)
    - Maxwell remarked that keeping action items in the NSMP would ensure that the actions are completed.
    - LeBlanc asked why the 1W1P did not incorporate the NSMP.
    - Watkins stated that impaired waters have to be restored, and the actions are part of a regulatory base. It is not necessary to incorporate the 1W1P into the NSMP.
    - McCarthy continued the discussion about the actions outlined in 1W1P.
    - Sve commented about the two plans. The NSMP is about setting ordinances, the 1W1P is more informational and outlines potential actions.
    - Solem reminded the assembled that Lake Superior is unique and a high value resource. The 1W1P informed a lot of individuals.
  - Public meetings – The members of the NSMB are encouraged to participate in the NSMP update community information and input meetings.
    - The first meeting will be held November 6<sup>th</sup>, Grand Marais, The Hub. Commissioner White indicated she would attend.
    - The second meeting will be held November 7<sup>th</sup>, Silver Bay, NSAP community room. Board Chair LeBlanc indicated he would attend.

- The third meeting will be held November 13<sup>th</sup>, Two Harbors, Aspirus Lake View Hospital conference room. Commissioner Sve indicated he would attend.
- Update Process Next Steps
  - i. Review of the Erosion Hazard Zone
    - Polomis and Little gave an update of the field validation work to date.
    - Maxwell asked about how the selection of area to ground truth were selected. She asked to be included in the field validation work in Cook Co.
    - The selection criteria included ease of access and an even distribution of control and identified high erosion areas.
    - Little stated that erosion susceptibilities are not a DSAS role.

## 6. DISCUSSION ITEM:

- Wastewater Development Standard
  - i. Hanson relayed information received from MPCA regarding SSTS and wastewater. She reminded the Board that the information in the current NSMP does reference chapter 2080 and the updated NSMP should reference Chapters 2080 to 2083 as these have been adopted by the counties. Additional discussion on this Development Standard will continue with the TAC.

## 7. DISCUSSION ITEMS - *Wade LeBlanc, Chair*

- The spreadsheet, shared in the meeting packet, containing a list of land applications reviewed by ARDC staff, was discussed.
- A lively discussion followed regarding notification to Board members of land applications with no consensus reached. This item was discussed at the previous NSMB meeting (see 08/26/2024 minutes) and no consensus was reached.

## 8. OTHER BUSINESS - *Lynelle Hanson*

- PROTECT program MnDOT
  - i. Travis Houle, ARDC, presented this new MnDOT grant program and outlined how funding may be available for the NSMZ.
- Gitchi-Gami Trail Association Update
  - i. Paper copy of the update was distributed to the membership in respect to their time.
- North Shore Scenic Drive Council Update
  - i. Paper copy of the update was distributed to the membership in respect to their time.
- Superior Hiking Trail Update
  - i. Paper copy of the update was distributed to the membership in respect to their time.
- Other updates as identified

i. None

**9. FUTURE AGENDA TOPICS AND DISCUSSIONS - Wade LeBlanc, Chair**

- Continue discussion on the update of the NSMP.

**10. APPRISE FROM BOARD MEMBERS &/OR GUESTS**

- None

**11. UPCOMING MEETINGS**

- A doodle poll will be sent to the membership with potential dates for the 3<sup>rd</sup> Qtr meeting at the Duluth Township Hall.
- 4th Qtr: April-June, Two Harbors
- 1<sup>st</sup> Qtr: July-August, Grand Marais

**12. ADJOURN**

- i. A motion to adjourn the meeting at 8:09 PM.
- Motion: Chuck Voss
  - Second: Margeret Watkins

\_\_\_\_\_  
Wade LeBlanc,  
Chair

05/07/2025

\_\_\_\_\_  
Lynelle Hanson,  
Recording Secretary

05/07/2025

## Meeting Summary

During the March 5<sup>th</sup> meeting of the North Shore Management Board, a majority of the membership was not in attendance. Therefore, official minutes were not recorded. Please review the following summary notes for the meeting.

|   |           |              |                        | Attendance |           |
|---|-----------|--------------|------------------------|------------|-----------|
| Member  | name      | Representing |                        | 3/5/2024   |           |
| Chair   | Wade      | LeBlanc      | City, Silver Bay       | present    |           |
|   | Kristy    | Gregory      | City, Beaver Bay       | absent     |           |
|   | Tracy     | Benson       | City, Grand Marais     | absent     |           |
|   | Lew       | Connor       | City, Two Harbors      | absent     |           |
|   | Deb       | White        | County, Cook           | present    | virtually |
|   | Rich      | Sve          | County, Lake           | absent     |           |
|   | Patrick   | Boyle        | County, St. Louis      | absent     |           |
|   | Jim       | Ward         | Township, Duluth       | absent     |           |
|   | Chuck     | Voss         | Township, Silver Creek | present    |           |
|   | Margaret  | Watkins      | Tribal, Grand Portage  | present    |           |
| <b>Technical Advisors Committee (TAC) Present</b> |           |              |                        |            |           |
|   | Clinton   | Little       | MNDNR                  |            |           |
|   | Christine | McCarthy     | Lake Co Zoning         |            |           |
|   | Neva      | Maxwell      | Cook Co Zoning         |            |           |
|   | Dani      | Braund       | MNDNR                  |            |           |
| <b>TAC Present Virtually</b>                      |           |              |                        |            |           |
|   | Ilena     | Hansel       | Cook Co SWCD           |            |           |
|   |           |              |                        |            |           |
| <b>Staff Present</b>                              |           |              |                        |            |           |
|   | Lynelle   | Hanson       | ARDC                   |            |           |
|   | Josh      | Berstad      | ARDC                   |            |           |
| <b>Guests Present</b>                             |           |              |                        |            |           |
|   | Sarah     | Swedburg     | Two Harbors Zoning     |            |           |
|   | Alex      | Happ         | Two Harbors            |            |           |
|   | John      | Morrin       | Grand Portage Nation   |            |           |
|   | Mike      | Hopp         |                        |            |           |
|   | John      | Bathke       | Lake Co                |            |           |
|   | Chris     | Kent         | virtual                |            |           |
|   | U         | Lange        | virtual                |            |           |
|   | Kitty     | Mayo         | Cherry Road Media      |            |           |

1. **CALL TO ORDER – ROLL CALL & AGENDA REVIEW**

- Chair LeBlanc did not conduct membership roll call as the quorum of the board was not present. The meeting was well attended but other interested individuals.
- Chuck Voss noted that the August meeting minutes instead of the October minutes were included in the meeting packet. The correct minutes will be sent to the board. Without the quorum, the invoice for ARDC contracted services could not be reviewed nor could motion be called for the resolution to pay for ARDC contracted services.

2. **CONSENT AGENDA for approval of the following**

- Approval of the North Shore Management Board Meeting Minutes, October 30, 2024 will be included in the agenda of the next meeting of the board.

3. **RESOLUTION:** Authorizing payment to the Arrowhead Regional Development Commission for Staffing services from October 1st, 2024 through December 31st, 2024

- Chair LeBlanc proposed a calling a special meeting of the board to pass the resolution. Post meeting consultation with Finance Director at ARDC, with respect to the long relationship with the board, that this resolution can be postponed to the next regularly scheduled meeting of the board.

4. **NSMB membership**

- Chair LaBlanc explained that a robust discussion needs to be held by the board to determine which North Shore communities would include representation on the board as voting members and how a member or their alternate would need to make a commitment to be present at the meeting.

5. **NORTH SHORE MANAGEMENT PLAN UPDATE**

- Community Input and Information Sessions recap
  - i. Hanson reported that three very different, but informative meetings were held with the public – in Grand Marais. Board members Margaret Watkins and Tracy Benson, and TAC member Neva Maxwell participated in this meeting. Margaret said that the meeting was well attended and informative. – in Two Harbors Board member Rich Sve and TAC member Christine McCarthy. Christine noted that the attendees included the representatives from NOAA's Climate Resilience workgroup and staff from the City of Two Harbors. – Silver Bay. Board members Wade LeBlanc and Deb White noted that attendance was low, possibly due to the change in date of the meeting. The public in attendance was pleased that the NSMB was updating the management plan. Stormwater and the effects of more frequent storm events and the resulting erosion

issues were brought forward by the attendees. The lack of transparency in the granting of variances, or the variances themselves, was also a voiced concern.

- Development Shoreland Management Standards recap
  - i. Hanson reported that the Technical Advisory Committee or TAC, has been meeting to work on updating the Shoreland Management Standards portion of the NSMP. The board received draft edits in the meeting packet.
- Next steps
  - i. The TAC and staff will focus on Erosion Hazard Area (ERH) Shoreland Management Standards next.
  - ii. McCarthy noted that the current (ERH) are not correct and addressing this is a need of the plan.
  - iii. LeBlanc and McCarthy both used Boat House Bay as an example of current ERH.

## 6. REVIEW ITEMS:

- Hanson used visuals to present the Shoreland Management Standards for Shoreland Alteration and Zoning. She highlighted the suggested updates to these and noted this is the first reading of the only policy with extensive change. The drafts were included in the meeting packet.
  - i. Hansel presented examples of shoreland alterations and failures of some hardened shorelands.
  - ii. LeBlanc gave examples of how the Lake levels keep changing.
  - iii. Voss mentioned voluntarily moving his house further from the shoreline.

## 7. DISCUSSION ITEMS -

- Land Applications review
  - i. Bergstad reviewed informed the board of the different types of Land Applications, which ones were most frequently submitted, and the asked for comments on the process for comments submitted by the NSMB.
  - ii. Many comments were voiced by the attendees.
  - iii. Lake Co Zoning commissioner John Bathke stated that a comment received from the NSMB draws the commissioner attention to the topic.
  - iv. Cook Co Zoning director Neva Maxwell said that comments help with the findings.
  - v. Board member Margaret Walkins that citing the items in the plan that are applicable to the variance even if not other comment is warranted.
  - vi. Lake Co Zoning director Christine McCarthy asked the TAC to look into creating a NSMB comment prototype that would highlight what would be most useful for the Zoning commission.

- Letters of Support review
  - i. Chair LeBlanc for this item to be tabled until more board members could be a part of the discussion.

#### **8. OTHER BUSINESS**

- Due to the lateness of the hour, and in respect of the attendees time, the updates are submitted in written form with these notes.

#### **9. FUTURE AGENDA TOPICS AND DISCUSSIONS**

- Chair LaBlanc requested from the membership their ideas for future agenda topics.

#### **10. APPRISE FROM BOARD MEMBERS &/OR GUESTS**

- Two members of the audience were introduced and invited to speak.
- Sarah Swedburg, of Bolten and Menk, is the new planner for the Two Harbors Planning & Zoning.
- Alex Happ, Block 62, Two Harbors, is a developer seeking flexibility by NSMB and the Plan for a proposed development in the City of Two Harbors. The board and other of the evening's participants were supportive of his planned redevelopment of block 62, the old John A Johnson Elementary School site.

#### **11. UPCOMING MEETINGS**

- Hanson will send a doodle poll to the membership to pick the date of the April-May-June meeting in Two Harbors.
- FY26 1<sup>st</sup> Qtr (July-August), Grand Marais
- FY26 2<sup>nd</sup> Qtr (October-December), Silver Bay
- FY 26 3<sup>rd</sup> Qtr (January-March), Duluth Township

#### **12. ADJOURN**

As no meeting was held, the meeting did not need to be adjourned.

Deb White, Cook County Commissioner, will be joining the meeting virtually from the Cook County at 411 W 2nd St, Grand Marais, MN 55604.